

Get your business in order (legal & administrative issues)

We know it is not the most 'sexy' part of being an artist but neither is being poor or sued. Don't fall into the trap of being the last one to know if something goes wrong: brush up on administrative and legal issues here.

<i>Phase</i>	<i>Objectives</i>	<i>Past track experience</i>
Pre-Production	To introduce and discuss the most relevant administrative and legal issues concerning creative entrepreneurship.	since 2010
<i>Subject</i>		<i>Trainer</i>
Legal and administrative matters		Thomas Visser
<i>Target groups</i>	<i>Results</i>	<i>Organisation</i>
Artists, Creative and Cultural Professions	Participants are aware of the basic administrative and legal requirements that they need to deal with as an artistic entrepreneur, and know how to either handle them or what to expect from an external service provider in this field.	Stichting ROOTS & ROUTES Netherlands
<i>Sectors</i>		<i>Contact</i>
for all sectors, photography, visual and graphic arts, music, webdesign, dance, media, performing arts		Jade Schiff
<i>Level of experience</i>	<i>Resources</i>	<i>Tested</i>
for all levels, Beginners, Intermediary, Experienced	you might need a projector or whiteboard and an extra room if you do one-on-one sessions.	under the project Routes to Employment
<i>Prerequisites</i>	<i>Evaluations</i>	
None	Questionnaire to be filled out by the participants (given and collected at the end of the session)	
<i>Description</i>	<i>Support material</i>	
As an entrepreneur, you always have certain responsibilities, rights and duties. One should be well aware of the risks and pitfalls involved here, yet avoid being scared to handle them. The aim of this training is to give a realistic view of an entrepreneur's responsibilities and legal duties; and to give an idea of where one can get help regarding legal questions and issues.	To implement this module properly, involvement of experts (like freelance coaches who are very well informed about the national/regional legal framework, or lawyers specialised on artists) is highly recommended. When no dedicated experts are available, a very thorough preparation of this module is necessary.	
<i>Content</i>	<i>Other related recommended resources</i>	
<ul style="list-style-type: none"> » Financial / fiscal laws; » Starting ones' own business; » Insurances; » Contracts; » Copyright, Authorship and Privacy; » Protection of Minors / Duties of Supervision of Minors 	Will be provided during course.	
<i>Method</i>	<i>Duration</i>	
Presentation by a trainer. Materials provided by trainer.	3 h	
	<i>Participants</i>	
	up to 0	
	<i>Course language(s)</i>	
	Nederlandse, English	